

Compensation and Benefits

The annual salary range for this position is \$133,765 to \$160,514 commensurate with experience and qualifications. The City offers a competitive benefits package that includes:

- ◆ **Health Insurance:** The City contributes a monthly payment equal to 90% of the Kaiser HMO premium; \$400 per month in lieu of health coverage.
- ◆ **Cafeteria Plan:** \$344.21 to be used towards out-of-pocket medical health premium, if any, Life, Group LTD, Dental and Vision Insurance and an EAP.
- ◆ If not assigned a City vehicle, a vehicle allowance of \$400 per month is provided.
- ◆ **Vacation Accrual:** 12-25 days (per years of service).
- ◆ **Holiday Leave:** 15 days per year.
- ◆ **Management Leave:** 15 days per fiscal year.
- ◆ **Sick Leave Accrual:** 12 days per year.
- ◆ **Retirement:** CalPERS 2% @ 55 – CalPERS classic members. Employees' 7% contribution & employer portion (cost sharing) 1.813% is employee paid. CalPERS 2% @ 62 – CalPERS new members. Employees pay half the normal cost.
- ◆ **Retiree Medical:** The City contributes 100% of the current "Supplement/Managed Monthly Employee Only Rate for Kaiser Senior Advantage" (currently \$323.74).
- ◆ **Deferred Compensation:** Two voluntary plans available. The City will contribute 2% of employee's salary in a 401(A) with a 2% employee contribution.
- ◆ The City of American Canyon does not participate in Social Security.



The Process

If you are interested in pursuing this unique and exceptional career opportunity, please visit the Avery Associates Career Portal on our website at www.averyassoc.net/current-searches/ to upload your letter of interest, resume, and contact information, including email addresses for five work-related references (who will not be contacted until after an interview takes place).

Paul Kimura or Bill Lopez
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E-mail: jobs@averyassoc.net

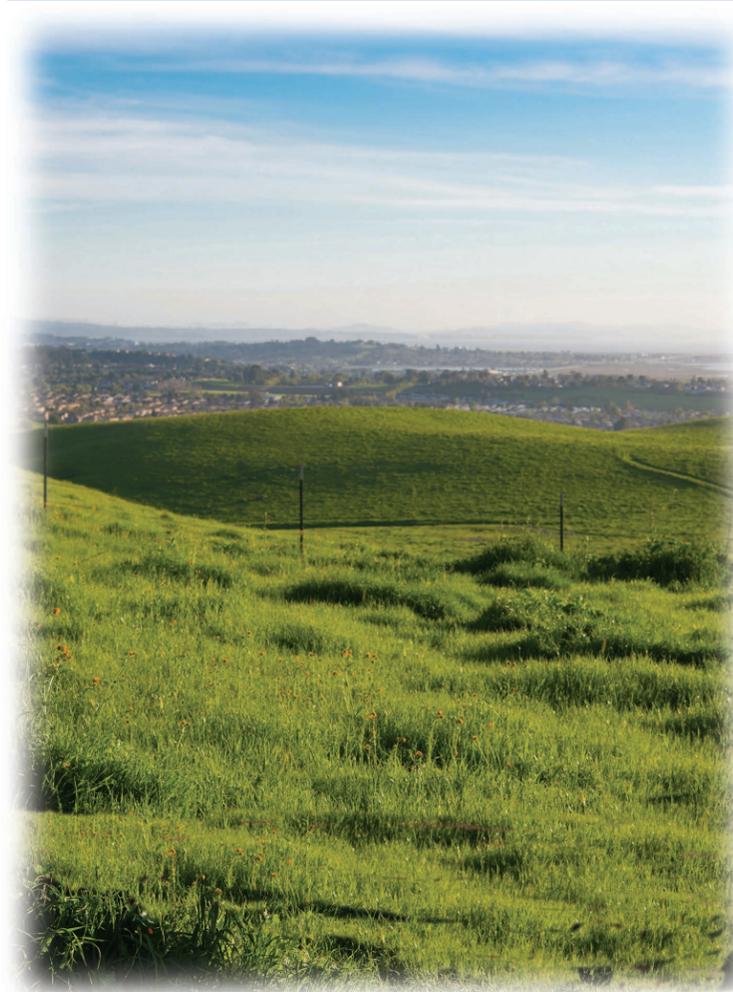


The final filing date for this recruitment is April 12, 2019.

If you have any questions regarding this position contact Paul Kimura at 408.399.4424 or paulk@averyassoc.net or Bill Lopez at 408.888.4099 or williaml@averyassoc.net.



The City of American Canyon



*invites your interest
for the position of*

**Deputy
Public Works
Director**

The City of American Canyon

Located in the southern portion of the world-famous, wine-growing Napa County, approximately 35 miles northeast of San Francisco, American Canyon first developed following World War II and incorporated in 1992. American Canyon plays an important role in the Napa Valley wine industry with continuous growth in wine logistics, wine making, storage and distribution. American Canyon is also home to growing major food production industries, such as Coca Cola, Barry Callebaut Chocolate, Mezzetta, and Wallaby Yogurt. With a current population of over 20,900 residents within the City's 6 square miles, the City plans for a population of 25,000 by 2025.



American Canyon has a mix of original and newer housing stock including single-family residential units, apartments, and manufactured homes. The City's residential growth rate necessitated the 2010 construction of LEED certified American Canyon High School, home of the "Wolves," with its extensive athletic facilities. A new Middle School and two new Elementary Schools will be constructed in the next few years.

American Canyon is poised for future growth in two industrial parks, a Broadway District Specific Plan for 1,200 homes and 850,000 square feet of commercial development along Highway 29; and the Watson Ranch Specific Plan which includes 1,250 homes and rejuvenation of old mine ruin structures into a tourist and entertainment center.

American Canyon residents take great pride in their community and highly value the outdoor spaces and trails, numerous parks and quality schools. Residents and business owners feel very safe and enjoy their diverse and engaged community.

City Government and the Department

The City operates as a Council/City Manager form of government and is a general law city. There are four elected Council Members and a separately elected Mayor. The City employs approximately 82 full-time employees plus about 50 part-time/seasonal staff during peak summer season. The City's 2018-19 fiscal year General Fund budget is \$22.9 million.

The City of American Canyon is committed to public service and serving the community. At all levels of the organization, the City embraces customer service, community engagement, professional excellence and collaboration. The city organization is well-respected by the community and enjoys a high level of community engagement.

The City of American Canyon's Public Works Department includes engineering, street maintenance, transportation, storm drain, water utility, recycled water, wastewater utility, solid waste and building and fleet maintenance. The



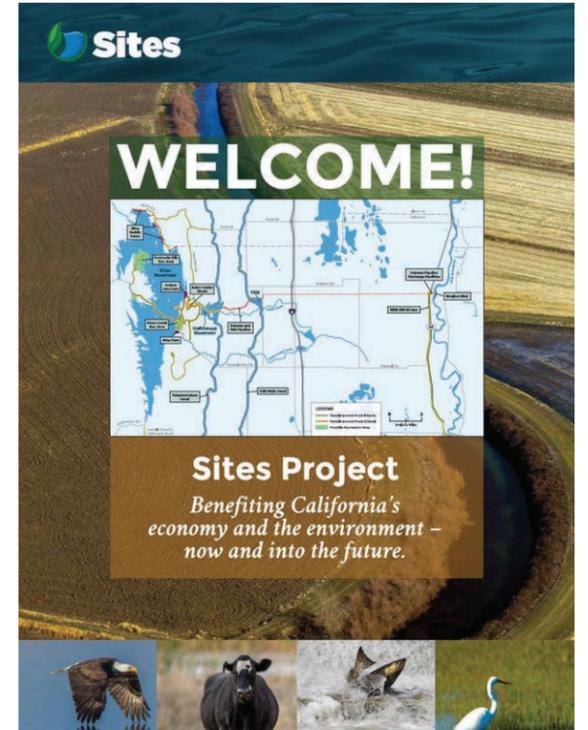
department has an operating budget of \$16.3 million and a CIP budget of \$14.67 million, of which \$7.71 million is for new projects; the department has a staff of 43 employees.

The Position and Ideal Candidate

The Deputy Public Works Director works under the general direction of the Public Works Director and is responsible for the City's utility enterprises and environmental programs. The Deputy Director participates both as a member of the Department's Executive Team and City's Senior Department Management Team. The Deputy Director is responsible for the long-term planning and oversight of the City's municipal utilities functions, including the Water, Wastewater, and Environmental Services Divisions. These Divisions are responsible for water treatment, long term water supply, wastewater treatment, water quality control, and recycled water treatment and environmental compliance. In this capacity, the Deputy Director will oversee approximately 13 FTEs.

The new Deputy will address several key initiatives that require active leadership and ongoing oversight. The City is involved in the massive Sites Reservoir Project, a JPA with 33 member agencies, anticipated to have a capacity of 1.8-million-acre ft. of water. The Deputy will represent American Canyon as a member of the Reservoir Committee, which serves in an advisory capacity to elected members of the Joint Powers Authority. The City is also a member of the North Bay Water Reuse Authority (NBWRA), which has provided federal grants towards expanding local water projects including the City's recycled water distribution systems. Internally, the water reclamation facility will require an upgrade to the SCADA system, and the facility will look to expand capacity through acceptance of more complex levels of waste streams.

The ideal candidate for this position will be a strong leader, with sound business acumen and an ability to ensure communication and collaboration towards achieving the long-term goals and vision of the department. The Deputy Director will have strong project management and CIP skills with a keen understanding of how to prioritize multiple large-scale projects. Positive ongoing work relationships are essential to this role as local, regional and statewide interactions and partnerships are vital to the utility enterprise. The new Deputy is expected to have a utilities and environmental background that allows for effective oversight and communications with the technically proficient



managers and operators overseeing day-to-day management of both the water and water reclamation facilities.

This position requires seven years of increasingly responsible experience in public works, utilities, and engineering, including four (4) years of staff management and/or supervisory experience. A Bachelor's degree from an accredited college or university with major coursework in civil engineering, environmental engineering or closely related field is required and possession of a State of California Professional Engineer's License is desired.

