

Compensation and Benefits

The City of Gilroy offers a competitive and comprehensive salary and benefits package. The annual salary range for this position is \$122,316 - \$163,104, DOQ. A 3% salary range adjustment is planned for July 1, 2018. The excellent benefits package includes:

- ◆ Retirement:
 - Classic members: CalPERS 2.5% @ 55 formula with employees paying 8% on a pre-tax basis.
 - New hires: CalPERS 2.0% @ 62 with employees paying 50% of the total normal cost as set by CalPERS (currently 6.25%).
- ◆ Health Insurance and Flexible Benefits Plan: City participates in the PERS Health Program with a choice of providers and coverage options. The health allowance ranges from \$736.02 - \$1943.68 based on number of dependents enrolled in the medical plan. The Flexible Benefits Plan includes medical and dental coverage as core benefits and provides a range of optional benefits including vision care and medical and dependent care accounts.
- ◆ Vacation: The annual vacation accrual ranges from two to four weeks per year based on City of Gilroy years of service.
- ◆ Holidays: The City observes 10 paid holidays per year.
- ◆ Administrative/Personal Leave: 56 hours of administrative leave and 44 hours of personal leave is granted in July of each fiscal year. Leave must be used during the fiscal year.
- ◆ Sick leave: Accrued at the rate of 8 hours each month.
- ◆ Additional Benefits: Term life insurance policy equal to annual salary, long-term disability plans and employee assistance plan are provided at city expense.



The Process

To be considered for this exceptional career opportunity, please visit the Avery Associates Career Portal on our website at www.averyassoc.net/current-searches/ to upload your letter of interest, resume, salary history and contact information, including email addresses for five work-related references (who will not be contacted until after an interview takes place.)

Paul Kimura or Bill Lopez
Avery Associates
3½ N. Santa Cruz Ave., Suite A
Los Gatos, CA 95030
E-mail: jobs@averyassoc.net



The final filing date for this position is August 18, 2017.

If you have any questions regarding this position, please contact Paul Kimura at 408.399.4424 or paulk@averyassoc.net or Bill Lopez at 408.888.4099 or williaml@averyassoc.net.



The City of Gilroy



*invites your interest
for the position of*

City Engineer/ Traffic Engineer

The City of Gilroy

The City of Gilroy is ideally situated in south Santa Clara County, 28 miles south of San Jose and 15 miles east of the Pacific Coastline. Gilroy has emerged as a thriving city of 55,000 residents, with a healthy economic base consisting of food processing, wine production and retail shopping outlets. Gilroy's economy is diversified into non-agricultural commercial and industrial activities such as light manufacturing, wholesale operations, automobile sales, and large retail centers. The world famous Silicon Valley, one of the world's most enterprising and technologically advanced metropolitan areas, is located within a 1/2-hour drive north of the City.

Gilroy is best known as the "Garlic Capital of the World," and home of the annual Garlic Festival in July. But the City is also known for its peaceful residential environment, its award-winning parks, golf course and recreation programs, and for its "urban forest." The Gilroy community has a remarkable spirit of volunteerism, which has contributed to the City being world renown for its most famous product, garlic. The enormously successful Gilroy Garlic Festival is annually held at the end of July and utilizes 4,000 local volunteers and attracts approximately 100,000 visitors.

A variety of outstanding community facilities and resources have placed Gilroy high in recent surveys, which have attempted to measure the quality of life in Bay Area cities. The regional St. Louise Medical Center provides excellent care. The Gilroy library provides 50,000 square feet of state-of-the-art library services. Gavilan Community College is known for the beauty of its campus, set in the foothills that surround the City. Downtown, new vitality and a healthy respect for history make for a lively and interesting town center. Mature neighborhoods blend with newer homes to create an ambient atmosphere for residential areas, served by nearby schools, parks and churches, and just the right combination of rural and suburban amenities.



Nestled between the Diablo and Santa Cruz mountains in the Santa Clara Valley, Gilroy residents enjoy mild temperatures, while missing most of the coastal fog. A state climatology report says up to 70 percent of Gilroy's days are sunny. Gilroy's central location, healthy economy, bucolic charm and a positive quality of life make it an excellent place to live, play and work.

City Government and the Public Works Department

The City of Gilroy is a full-service charter city operating under a Council/Administrator form of government. The Gilroy City Council is made up of seven members with four-year terms, including a separately elected mayor, who can serve any number of terms. The Mayor and Council appoint the City Administrator and the City Clerk.

The City operates on a biennial budget with a projected FY 2018 General Fund of over \$56 million and all funds budget of \$117 million. An approved FTE staff of 266 employees supports city operations. Gilroy takes great pride in meeting or exceeding its General Fund reserve target of 25% of the annual General Fund.

The Public Works Department is a full service public works operation including 61 FTEs and a CIP of over \$16 million. The Department includes two divisions. The Engineering Division is responsible for capital improvements, development, environmental considerations, and traffic/transportation. The Operations Division includes parks & landscaping, water, streets/wastewater/trees, facilities, and fleet. The Department also oversees the capital budget and operation of the South County Regional Wastewater Authority (SCRWA). SCRWA treats wastewater for the Cities of Gilroy and Morgan Hill and produces recycled water for South Santa Clara County.

The Public Works Department recently adopted a new organizational structure that includes two key positions, The Deputy Director of Public Works – Operations and the City Engineer/Traffic Engineer. Both of these positions are part of the succession plan for the Department. Public Works priorities include timely completion of a wide array of capital projects, traffic control and mitigation efforts, and providing quality landscape and maintenance services.

The Position and Ideal Candidate

The new City Engineer/Traffic Engineer will oversee the Public Works Engineering Division. Traffic engineering will include responsibilities for conducting traffic engineering; transportation planning studies and preparing traffic construction plans. The City Engineering focus will be on development review, improvement plan and final map processes including preparation of property/subdivision improvement agreements.

Key priorities in this assignment include development of annual goals and objectives and directing the various activities of the division; management of the CIP planning activities including engineering review and consultation on various public and private projects with various developers, designers, and project engineers; oversight and input for conceptual designs for engineering projects; monitoring and evaluating the efficiency of service delivery methods and identifying and implementing more productive and effective approaches and systems to do so.

In reporting to the Public Works Director, the new City Engineer will be a progressive and exceptional leader, an excellent administrator with a strong technical background, and a collaborative partner that works effectively within the City and with all constituencies. A leadership style that is action oriented and focused on positive results and accountability is expected in this role. Customer service is critical for the department. The need is to deliver top notch and responsive services that create and foster positive community and internal support for the function. The City Engineer is expected to serve as a role model who embodies the commitment to efficient service delivery and engages the entire organization towards this sense of mission.

The ideal candidate will operate with a high level of ethics and integrity and reflect a value system of coaching and mentorship, collaboration, commitment to public service. Proficiency in the application and utilization of computer systems and software to develop more efficient and productive work efforts and reporting and measurement methods is required in this role.



This position also requires a background that includes a Bachelor's degree in Civil Engineering, Traffic Engineering, Transportation Planning or a related field along with five years of progressively responsible professional-level public sector civil engineering experience with at least three of those years at a supervisory level position managing public works engineering personnel including hiring, training, evaluating, and making disciplinary recommendations. Valid registration as a Professional Civil Engineer in the State of California is required and a Land Surveyor License is desirable.

