

Compensation and Benefits

The City of Encinitas offers a competitive compensation package. The salary for this position is negotiable but is expected to be in the \$91,188-\$134,712 range, depending on qualifications. In addition to salary, the City offers an excellent benefits package including:

- ◆ **Retirement** – The City participates in the California Public Employees' Retirement System (CalPERS). Classic PERS members have a 2% @ 60 formula and new members have a 2% @ 62 formula. The City does not participate in Social Security.
- ◆ **Health Benefits** – The City provides a cafeteria benefit plan allowing the purchase of medical, dental and vision. The City currently allocates \$13,300 annually for this plan. The City pays life insurance, accidental death and dismemberment insurance and long term disability. Reimbursement for health care and dependent care expenses through a flexible spending account is also available. Unused contributions (up to an annual maximum of \$7,098) may be received as additional taxable compensation.
- ◆ **Leave Benefits** – Vacation is accrued in accordance with tenure ranging from 13 days per year to 23 days per year. Credit is given for related continuous prior public service employment. The City also provides 10 fixed holidays plus three floating holidays per fiscal year. Beginning July 1, 2017 management employees will be provided 55 hours of administrative leave per fiscal year. Employees receive generous sick leave benefits and can also accrue up to a maximum of 78 hours of paid time off to attend to family members in times of illness.
- ◆ **Life Insurance** – The City provides a life insurance policy in the amount equal to an employee's annual salary up to a maximum of \$150,000.
- ◆ **Deferred Compensation** – Optional participation in a 457 and/or a 401(a) deferred compensation program is available.
- ◆ **Employee Assistance Program (EAP)** – Confidential services are available to employees and household members to assist with personal and professional issues. Eight sessions per issue are available each calendar year.
- ◆ **Computer Purchase Program** – The City will loan employees who successfully complete the probationary period of employment an interest free loan of up to \$3,000.
- ◆ **Tuition Assistance** – Eligible employees may receive up to \$1,200 in reimbursement per fiscal year for approved coursework tuition, required textbooks and registration.

The Process

To apply for this unique and exceptional career opportunity, please visit the Avery Associates Career Portal on our website at www.averyassoc.net/current-searches/ to upload your letter of interest, resume, salary history and contact information, including email addresses for five work-related references (who will not be contacted until after an interview takes place.)

Bill Avery or Cris Piasecki
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Final Filing Date: August 16, 2017

If you have any questions regarding this position, please contact Bill Avery at 408.399.4424 or Cris Piasecki at 408.234.2025.



The City of Encinitas



*invites your interest
for the position of*

City Planner

The Community

Encinitas is located in northern San Diego County along six miles of the Pacific coastline with population of close to 65,000 residents. Characterized by beautiful coastal beaches, steep mesa bluffs and rolling hills, the city was incorporated in 1986 bringing together the five distinct communities of New Encinitas, Old Encinitas, Cardiff-by-the-Sea, Olivenhain and Leucadia.

The beaches in Encinitas are outstanding. The surfing is unbeatable and many surf contests are held throughout the year. The San Elijo Lagoon Reserve is the largest coastal wetland in San Diego County and is home to nearly 300 different bird species.



There is a significant flower growing industry in the City and many people claim that Encinitas is the Flower Growing Capital. The San Diego Botanic Garden is a beautiful oasis to visit with an Amazon Rainforest and the largest display of bamboo in the world. The serene-like gardens of the Self Realization Center are a beautiful and relaxing way to take in the breathtaking ocean views.

Downtown 101 is a coastal shopping district over 100 years old featuring historic architecture, quaint shops, sidewalk cafes, and restaurants framed by beautiful flower baskets. The downtown area is reminiscent of the quiet, natural beach towns that existed prior to World War II and has the feel of earlier times, retaining its beachy, artsy, and 'funky' vibe. But it also has the bustle and boom of top retail shops, fine dining and cultural events and attractions that bring visitors from all over the region.

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City Government

A General Law City, Encinitas has a Council/Manager form of government with a four member Council elected at large and a directly elected Mayor. The members of the City Council also act as the governing body exercising oversight responsibility for the San Dieguito Water District. Although the City and the District are legally separate entities,

the City staff provides management assistance to the District. In addition, the Council also serves as the Board for the Encinitas Housing Authority and the Encinitas Public Financing Authority. The City Council appoints the City Manager and the City Attorney.

Encinitas enjoys a sound financial basis and has been able to maintain highly regarded municipal services through its 240 employees within its eight departments and the Water District. The organization includes the departments of the City Manager's Office (includes Human Resources, IT, GIS, and Risk Management), City Clerk/Legislative



Services, Finance, Fire and Marine Safety Services, Parks, Recreation and Cultural Arts, Public Works, and Development Services. The City utilizes a two-year budget planning process and operates on a budget of approximately \$77 million.

The Position and Ideal Candidate

The City Planner oversees the areas of current and advanced planning, development services, building, affordable housing, code enforcement and department administration activities within the City. The City Planner also acts as the City's Zoning Administrator and serves as the City's Hearing Officer for Zoning Administration. Reporting to the Development Services Director, the City Planner will work closely with the City Engineer. This includes integrating engineering's role with land use and development review efforts in conjunction with the City Planner.



Encinitas takes pride in providing innovative and customer friendly services and ensuring that service approach remains a top priority of the City. This includes a continual focus on improvement through assessment of turnaround times and embracing a culture of flexibility in facilitating solutions. The new City Planner will be an exceptional leader with excellent technical skills in planning, zoning, environmental areas, Coastal Act, affordable housing and with Community Development Block Programming.

The ideal candidate will be a leader who thrives in an environment that promotes collaboration, participation, and a passion for delivering top-notch services for their customers. Communication skills, both verbal and written are essential in this leadership role and proven ability to effectively work with the Planning

Commission, as well as the community regarding land use decisions.

This position requires six or more years of increasingly responsible professional experience, with at least three years of supervisory or management experience along with a Bachelor's degree in Planning or a related field. Knowledge of land use laws and ordinances (including California Environmental Quality Act) affecting the planning, development, subdivision and zoning process is expected along with knowledge of the theory, practice, and principles of governmental planning and zoning. Consideration may be given for an equivalent combination of experience and education. A Master's degree in urban or city planning, public or business administration and/or AICP certification is desirable.

