



The City of Long Beach

*invites your interest
for the position of*

Cyber Risk Officer



Photo courtesy of Long Beach Convention & Visitors Bureau

The Community

Ideally located on the Pacific Ocean, the City of Long Beach, California (population 462,257) is frequently described as a series of strong, diverse interwoven small communities within a large city. Enjoying an ideal Southern California climate, Long Beach is home to an abundance of cultural and recreational options. The Long Beach Convention Center, Aquarium of the Pacific, Queen Mary and the annual Toyota Grand Prix of Long Beach, plus a wide variety of other attractions (two historic ranchos, three marinas, and five golf courses), serve to draw 6.5 million visitors a year. The City is also home to California State University, Long Beach and Long Beach City College. Cal State

Long Beach is the second largest university in the state and has consistently ranked among the top best value of public colleges in the nation. Serving the K-12 student population, the Long Beach Unified School District consistently ranks among the top 10 urban school districts in the country. Covering approximately 50 square miles, Long Beach is supported by a wide mix of industries with education, health and social services, manufacturing, retail trade, and professional services. While it offers all the amenities of a large metropolis, many say Long Beach has the added benefit of having maintained a strong sense of community and cohesiveness despite its size. Long Beach is the seventh largest city in California, and celebrates its vibrant diversity. The City proudly promotes a healthy and connected community that supports active living where people of all ages enjoy a walkable, bikeable and livable environment. The City has the following ethnic breakdown: 40.8 percent Hispanic, 29.4 percent White, 13.0 percent Black, 12.6 percent Asian, and 4.2 percent all other ethnicities. A superb climate, quality schools, a vibrant downtown, and a wide variety of neighborhoods help make Long Beach one of the most livable communities in the country.



Photo courtesy of Long Beach Convention & Visitors Bureau

City Government and the Department of Technology and Innovation

Long Beach is a full-service Charter City governed by nine City Council members who are elected by district and a Mayor that is elected at-large. Elected officials also include the City Attorney, City Auditor, and City Prosecutor. The Council Members and the Mayor are subject to a two-term limit, which allows them to serve for a maximum of eight years. The City Council appoints a City Manager and a City Clerk. The City Manager is responsible for the efficient administration of all City departments, excluding those under the direction of a separately elected official, Board or Commission. Long Beach is a full service City providing all traditional public services. In addition

to its traditional services, Long Beach also maintains one of the world's busiest seaports, which serves as a leading gateway for international trade. The City also has its own full-service commercial airport, Gas & Oil Department, and is one of only three cities in California with its own Health Department. Long Beach is supported by a total FY2017 budget of approximately \$1.9 billion, with the General Fund budget totaling \$471 million. More than 6,200 full and part-time employees support municipal operations with the majority being represented by 11 employee associations.

Lead by the Director of Technology and Innovation and the Chief Information Officer, the Technology and Innovation Department (TI) plans and develops



Photo courtesy of Long Beach Convention & Visitors Bureau

the technology infrastructure for the City and acts as a service agency to all city departments. The Department provides highly centralized information services through its 139 Full Time Equivalents (FTEs) while operating on a FY 2016-17 annual budget of nearly \$39.9 million. TI is organized into four bureaus: Business Information Services, Infrastructure Services, Customer Services and Administrative Services. The Department also manages LBTV, a production studio that develops custom programming and distributes City multimedia content via its broadcast TV station and social media platforms. Additional information about the department is available at www.longbeach.gov/ti.

The Position and Ideal Candidate Profile

The newly created position of Cyber Risk Officer will be responsible for the planning, organization and direction of the newly created Cyber Risk Division. The Officer will report to the Director of Technology & Innovation. The position will be part of TI's management team which leads and advises Long Beach to effectively respond to a rapidly evolving technology environment. Its primary role will be to safeguard the City's computer and network infrastructure from security breaches. As the City's technology systems develop and change, it is critical that the City stay ahead of growing security issues to ensure its systems are secure and its constituents' data and financial information remains safe. Also vital is the need to ensure that public safety systems are highly secure but accessible at all times.

Under the direction of the Director, this Officer will operate independently to stay focused on overseeing all aspects of cyber risk and security. This position will be the point of contact for all cyber risk and security issues and will set policies and procedures for this area. This position will proactively establish all necessary security controls in a well thought out, orderly manner to ensure all existing and future configurations are appropriately secure. This manager should have previous experience with municipalities and government security requirements.



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Specific responsibilities of this position include:

- ◆ Delivers exceptional customer support and innovative technology services.
- ◆ Originates and implements new cyber risk and security processes and applications.
- ◆ Develops cyber risk technology training programs for City employees.
- ◆ Analyzes information, situations, problems, policies and procedures to define problems accurately, and identify and implement potential solutions systematically.
- ◆ Prepares oral and written reports for senior management, the City Manager's office and elected officials.

The ideal candidate is a creative and forward thinker, dedicated to quality service, high ethics and governance. This position will make sure that the City remains compliant with its regulatory obligations such as Criminal Justice Information Services (CJIS), Payment Card Industry Data Security Standards (PCI) and Health Insurance Portability and Accountability Act (HIPAA) requirements. This position requires excellent oral and written communication skills and strong interpersonal skills that promote effective and cooperative work relationships at all levels of the organization and across Departments. A team oriented, collaborative leadership style will be essential for establishing positive relationships that infuse energy and enthusiasm in the promotion of innovative solutions and major operational changes.

The position requires a minimum of five years of increasingly responsible experience in technology management, cyber security application and infrastructure, telecommunications, and computer support fields. A Bachelor's degree is required in Computer Science, Information Technology, Public Administration, Business Administration or a related field. A Master's degree is desirable.

Compensation and Benefits

The salary range for this position is \$106,000 to \$152,000 annually, DOQ. Placement in the range will depend on qualifications. The City's compensation package also encompasses an attractive benefits package that includes:

- ◆ Retirement – City offers CalPERS with a benefit of 2.5% at 55 for Classic members or 2% at 62 for new members as defined by PEPPRA, subject to the limitations set by PERS. Employee pays the employee portion. The City also participates in Social Security.
- ◆ Vacation – Twelve (12) days after one year of service; 15 days after four years, six months of service; 20 days after 19.5 years of service.
- ◆ Executive Leave – Forty (40) hours per year.
- ◆ Sick Leave – One day earned per month; unlimited accumulation; conversion upon retirement to cash credit toward health and/or dental insurance premiums, or to pension credits.
- ◆ Holidays – Nine designated holidays per year, plus four personal holidays to be used at the employee's discretion.
- ◆ Transportation Allowance
- ◆ Health and Dental Insurance – The City offers an HMO and PPO option for health and dental insurance coverage. The City pays major portion of the premium for employee and dependents depending on the health/dental plan selected.
- ◆ Life Insurance – City-paid term life insurance policy equal to three times annual salary to a maximum of \$500,000.
- ◆ Disability – City-paid short-term and long-term disability insurance.
- ◆ Flexible Spending Account – Optional election for employees to reduce taxable income for payment of allowable childcare or medical expenses.
- ◆ Management Physical – Annual City-paid physical examination.
- ◆ Deferred Compensation 457(b) Plan – Optional for employee contribution to a supplementary retirement savings program available through ICMA Retirement Corporation.
- ◆ Technology Allowance – Monthly smart phone stipend.



Additional information about the City's benefit package can be found at www.longbeach.gov/hr.

The Process

To be considered for this exceptional and unique career opportunity, please electronically submit your cover letter, resume, current salary and contact information (including email addresses) for five work-related references (who will not be contacted until mutual interest is established and you have approved the contact) to:

Paul Kimura or Cris Piasecki
Avery Associates
3½ N. Santa Cruz Ave., Suite A
Los Gatos, CA 95030
E-mail: jobs@averyassoc.net

The final filing date for this recruitment is February 10, 2017.



If you have any questions or wish to further explore this opportunity, please contact Paul Kimura at paulk@averyassoc.net or 408.399.4424 or Cris Piasecki at crisp@averyassoc.net or 408.234.2025.