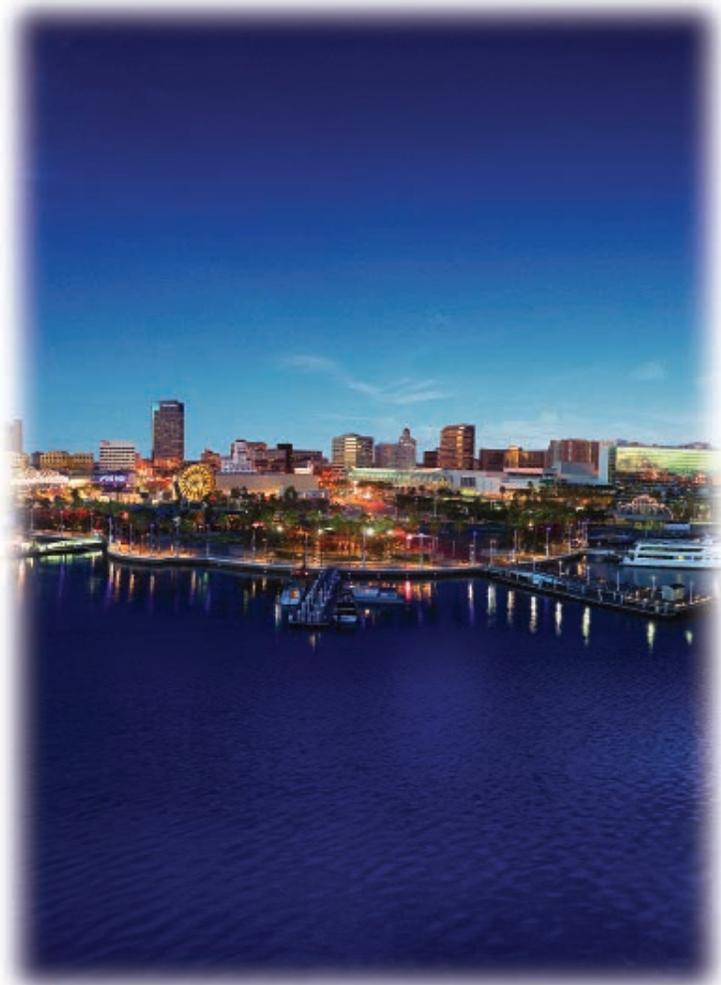




The City of Long Beach

*invites your interest
for the position of*

Business Information Systems Officer



The Community

Ideally located on the Pacific Ocean, the City of Long Beach, California (population 462,257) is frequently described as a series of strong, diverse interwoven small communities within a large city. Enjoying an ideal Southern California climate, Long Beach is home to an abundance of cultural and recreational options. The Long Beach Convention Center, Aquarium of the Pacific, Queen Mary and the annual Toyota Grand Prix of Long Beach, plus a wide variety of other attractions (two historic ranchos, three marinas, and five golf courses), serve to draw 6.5 million visitors a year. The City is also home



to California State University, Long Beach and Long Beach City College. Cal State Long Beach is the second largest university in the state and has consistently ranked among the top best value of public colleges in the nation. Serving the K-12 student population, the Long Beach Unified School District consistently ranks among the top 10 urban school districts in the country. Covering approximately 50 square miles, Long Beach is supported by a wide mix of industries with education, health and social services, manufacturing, retail trade, and professional services. While it offers all the amenities of a large metropolis, many say Long Beach has the added benefit of having maintained a strong sense of community and cohesiveness despite its size. Long Beach is the seventh largest city in California, and celebrates its vibrant diversity. The City proudly promotes a healthy and connected community that supports active living where people of all ages enjoy a walkable, bikeable and livable environment. The City has the following ethnic breakdown: 40.8 percent Hispanic, 29.4 percent White, 13.0 percent Black, 12.6 percent Asian, and 4.2 percent all other ethnicities. A superb climate, quality schools, a vibrant downtown, and a wide variety of neighborhoods help make Long Beach one of the most livable communities in the country.

City Government and the Department of Technology and Innovation

Long Beach is a full-service Charter City governed by nine City Council members who are elected by district and a Mayor that is elected at-large. Elected officials also include the City Attorney, City Auditor, and City Prosecutor. The Council Members and the Mayor are subject to a two-term limit, which allows them to serve for a maximum of eight years. The City Council appoints a City Manager and a City Clerk. The City Manager is responsible for the efficient administration of all City departments, excluding those under the direction of a separately elected official, Board or Commission. Long Beach is a full service City providing all traditional public services. In addition to its traditional services, Long Beach also maintains one of the world's busiest seaports, which serves as a leading gateway for international trade. The City also has its own full-service commercial airport, Gas & Oil Department, and is one of only three cities in California with its own Health Department. Long Beach is supported by a total FY2017 budget of approximately \$1.9 billion, with the General Fund budget totaling \$471 million. More than 6,200 full and part-time employees support municipal operations with the majority being represented by eleven employee associations.

Lead by the Director of Technology and Innovation and the Chief Information Officer, the Technology and Innovation Department (TI) plans and develops the technology infrastructure for the City and acts as a service agency to all city departments. The Department provides highly centralized information services through its 139 Full Time Equivalents (FTEs) while operating on a FY 2016-17 annual budget of nearly \$39.9 million. TI is organized into four bureaus: Business Information Services, Infrastructure Services, Customer Services, and Administrative Services. The Department also manages LBTv, a production studio that develops custom

programming and distributes City multimedia content via its broadcast TV station and social media platforms. Additional information about the department is available at www.longbeach.gov/ti.

The Position and Ideal Candidate Profile

The Business Information Systems (BIS) Officer, oversees the BIS Division, comprised of 26 full-time budgeted positions with an annual budget of \$7.6 million. As a member of the TI team, this Officer reports to the BIS Bureau Manager. The primary focus of this position is to oversee the planning, acquisition, deployment and ongoing support of departmental and citywide applications. These systems include, but are not limited to, land management, ESRI GIS, Oracle's Customer Care & Billing (Utilities), cashiering, project management, public safety applications, customer relationship management, work order management, and other cloud-based applications. Amongst a technologically innovative and savvy workforce, the BIS Division is responsible for client service, needs assessment, requirement definition, work flow analysis, business process definitions, and project management. The common theme for all departmental efforts is "service and solutions delivery," and so a high level of service support is essential. This fast paced and progressive environment requires strong leadership, excellent oral and written communication skills, attention to detail, project ownership, and follow through. The ideal candidate will be team oriented, collaborative, and able to establish positive relationships with staff, peers, and the City's leadership team. This candidate should be capable of building rapport, mentoring and developing staff, and should also be comfortable communicating with management and employees at all levels of the organization. A creative thinker and solutions-oriented focus are essential capabilities for this position.

This position is part of TI's management team which leads and advises Long Beach to effectively respond to a rapidly evolving technology environment. The specific responsibilities and essential priorities for this role include:

- ◆ Plan, organize, and direct the activities of the Business Information Systems Division including managing allocation of staff and resources, hiring, staff development, and performance management.
- ◆ Plan and manage the upgrades of the City's Utility Billing, GIS and Land Management systems.
- ◆ Provide overall support of citywide and departmental-based computer systems.
- ◆ Negotiate and manage numerous technology vendor contracts for goods and services.

The City currently has a number of critical projects in various phases of implementation. The immediate focus for this Officer will include a new Open Data initiative tied to the City's GIS system and ongoing upgrades to the City's utility billing and permitting systems.

The position requires a minimum of seven or more years' professional level experience in the Information Technology field with at least three of those years at a supervisory and/or management level with overall responsibility for budgets, personnel administration, and project management. A BA/BS degree in any field is required, preferably in computer science, information technology, engineering, business or a related field. A Masters degree of a similar nature is highly desirable. The ideal background will include a mix of private and public sector experience at the supervisory/management level with a focus on IT business applications and project management for significant software development projects. Certification as a project management professional (PMP) is highly desirable.



Compensation and Benefits

The salary range for this position is \$106,000 to \$152,000 annually. Placement in the range will depend on qualifications. The City's compensation package also encompasses an attractive benefits package that includes:

- ◆ Retirement – City offers CalPERS with a benefit of 2.5% at 55 for Classic members or 2% at 62 for new members as defined by PEPPRA, subject to the limitations set by PERS. Employee pays the employee portion. The City also participates in Social Security.
- ◆ Vacation – Twelve (12) days after one year of service; 15 days after four years, six months of service; 20 days after 19.5 years of service.
- ◆ Executive Leave – Forty (40) hours per year.
- ◆ Sick Leave – One day earned per month; unlimited accumulation; conversion upon retirement to cash credit toward health and/or dental insurance premiums, or to pension credits.
- ◆ Holidays – Nine designated holidays per year, plus four personal holidays to be used at the employee's discretion.
- ◆ Transportation Allowance
- ◆ Health and Dental Insurance – The City offers an HMO and PPO option for health and dental insurance coverage. The City pays major portion of the premium for employee and dependents depending on the health/dental plan selected.
- ◆ Life Insurance – City-paid term life insurance policy equal to three times annual salary to a maximum of \$500,000.
- ◆ Disability – City-paid short-term and long-term disability insurance.
- ◆ Flexible Spending Account – Optional election for employees to reduce taxable income for payment of allowable childcare or medical expenses.
- ◆ Management Physical – Annual City-paid physical examination.
- ◆ Deferred Compensation 457(b) Plan – Optional for employee contribution to a supplementary retirement savings program available through ICMA Retirement Corporation.
- ◆ Technology Allowance – Monthly smart phone stipend.



Additional information about the City's benefit package can be found at www.longbeach.gov/hr.

The Process

To be considered for this exceptional and unique career opportunity, please electronically submit your cover letter, resume, current salary and contact information (including email addresses) for five work-related references (who will not be contacted until mutual interest is established and you have approved the contact) to:

Paul Kimura or Cris Piasecki
Avery Associates
3½ N. Santa Cruz Ave., Suite A
Los Gatos, CA 95030
E-mail: jobs@averyassoc.net

The final filing date for this recruitment is: February 10, 2017.



If you have any questions or wish to further explore this opportunity, please contact Paul Kimura at paulk@averyassoc.net or 408.399.4424 or Cris Piasecki at crisp@averyassoc.net or 408.234.2025.