

Compensation and Benefits

The salary for the Information Systems Director is up to \$173,000 annually, DOQ. The City also offers a comprehensive and competitive benefit package, including:

- ◆ Vacation: 96 hours accrual per year (increases with longevity) with an annual cash conversion option.
- ◆ Holidays: 11 fixed paid holidays plus 1 day of personal leave/floating holiday.
- ◆ Sick Leave: 8 hours per month. 100% payout upon separation with 5 years of service.
- ◆ Executive Leave: 80 hours per year.
- ◆ Exceptional Leave: City Manager may provide up to 8 days in recognition of extraordinary service. May be taken as time off or cashed in.
- ◆ Insurance: \$782 monthly is provided towards PERS medical insurance. Dental and vision are fully paid.
- ◆ Retiree Medical: Employee must be vested with CalPERS to be eligible for retiree medical. City provides the same monthly medical contribution rate as active employees.
- ◆ PERS Retirement: Classic Members: 2% @60, single highest year coordinated with Social Security and Medicare, employee pays 7% of PERS member share. New Members: 2% at 62, three-year average final compensation, employees pay 50% of normal cost (6.25%).
- ◆ Life Insurance: \$50,000 Term life insurance with AD & D coverage paid by the City.
- ◆ Deferred Compensation: Voluntary participation in a 457 plan.



For more information on the City of El Segundo, please visit the City's website at www.elsegundo.org.

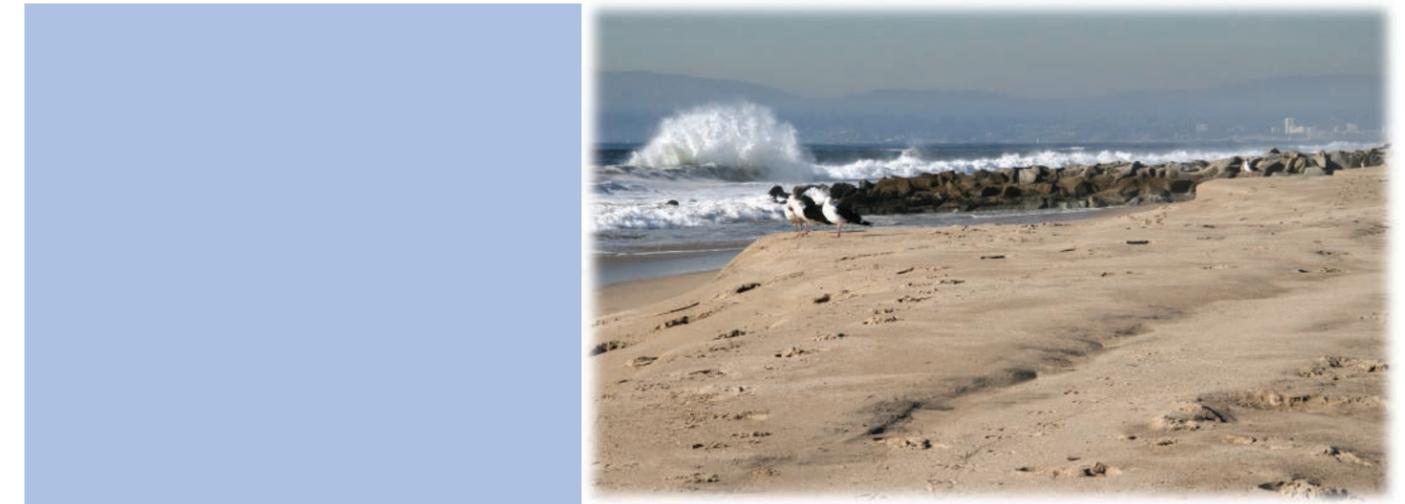
The Process

If you are interested in pursuing this exciting career opportunity, please submit (email preferred) a cover letter of interest, resume, salary history and contact information including email addresses for five work-related references (references will not be contacted until mutual interest is established) to:

Bill Avery
Avery Associates
3½ N. Santa Cruz Ave., Suite A
Los Gatos, CA 95030
E-mail: jobs@averyassoc.net

The final filing date for this position is March 17, 2017.

If you have any questions regarding this position, please feel free to contact Bill Avery at 408.399.4424.



The City of El Segundo



*invites your interest
for the position of*

**Information
Systems
Director**

The Community

El Segundo, a Los Angeles County beach city of almost 17,000 with a considerably larger daytime population, is located on the Santa Monica Bay. The north and south boundaries of the town are Los Angeles International Airport and Manhattan Beach with the Pacific Ocean as the western boundary. With its proximity to major freeways, the 405 and the 105, and bisected by the historic Pacific Coast Highway, El Segundo is ideally situated for both residents and businesses. The City offers all the natural elements of fun and adventure that you'd expect from a beach city. Residents enjoy classic California living with ocean breezes and a healthy outdoor lifestyle.



El Segundo balances an ideal business environment with a small town community to provide a high quality of life for its residents and employers. There are tree-lined neighborhoods with award winning schools (its high school an architectural land mark), parks and athletic fields. A wealth of dining and retail experiences are thriving that range from historic Main Street to modern multiplexes.

El Segundo is home to numerous Fortune 500 companies including Chevron, aerospace giants including Boeing, Raytheon, Lockheed Martin, Northrop Grumman, and The Aerospace Corporation. It is also home to the Los Angeles Air Force Base and the Space and Missile Systems Center (SMC), which is responsible for space-related acquisition for the military.

Toy manufacturer Mattel, satellite TV provider AT&T (formerly DirecTV), medical company DaVita, and IT services firms are headquartered there, as well as sporting goods retailer Big 5 Sporting Goods.

El Segundo offers its residents and employees opportunities to live, work and play in an ideal location with a robust economy but with a small town charm.

City Government

The City of El Segundo has operated under the council-manager form of government since 1917. A five Member City Council, serving four-year terms and elected at large, governs the City. The Mayor is selected by the seated council every two years. Also elected are the City Clerk and Treasurer.

El Segundo provides a full-range of municipal services through the departments of police, fire, parks and recreation, finance, public works, planning and building safety, human resources, library, and information systems, with a total of 269 employees. The total all funds budget exceeds \$152M.



The Position and Ideal Candidate

The Information Systems Director (ISD) is a newly created role that represents an extraordinary opportunity to create and implement a new IT service model for the City.

While reporting to the City Manager, the ISD will work closely with other city executives and a Council appointed Technology Committee in defining, prioritizing and addressing City information technology needs. This requires a strategic, innovative, and service oriented business partner that provides pragmatic and timely technology and business solutions to city operations.

Key priorities include development of a new City website with an ongoing focus to update and maintain website content and to ensure the "look and feel" of the site maintains attractive and informative aesthetics. Technology based business solutions and services are essential and will be supplemented by effective project management methods. The ISD will also help establish an IT governance model that allows for prioritization of key city projects and initiatives.

In addition to technology vision and customer service expertise, the new Director will possess excellent management, administrative and interpersonal skills. The ISD will supervise an IS Manager and 6 to 7 full-time IS professionals with an annual department operating budget of approximately \$1.2 million. He/she will exhibit and model the attributes of responsiveness, and adaptability in providing services and solutions and must effectively operate in a fast paced, dynamic environment. The ability to successfully deliver on multiple projects while maintaining effective and cooperative work relationships with all levels of the organization will be essential in this role.

The ideal candidate will have comprehensive IT management background within a complex, multi-faceted public sector operation. Given the broad nature of city operations, technology solutions identified and implemented must also have the capacity for integration and interoperability to maximize cost effectiveness and productivity gains. Experience managing a represented work group and in an environment of open communication and transparency is important in this role.

This position requires six or more years of progressively responsible experienced in information technology and information systems management with at least three of those years as a senior level manager within a complex, full service IT operation. A Bachelor's degree from an accredited college or university in Computer Science, Business Information Systems, Business Administration or a related field is required. Accreditation as a project manager and a Master's degree are desirable.

