Compensation and Benefits

The salary for the Assistant City Manager will be \$186,947 - \$219,938 annually, DOQ effective July 5, 2015. The City of Sunnyvale also offers an excellent benefits package, including:

- Medical Insurance: Medical coverage is provided through CalPERS and is fully paid by the City for the employee and eligible dependents.
- ♦ Dental Insurance: Family coverage provided through Delta Preferred (PPO) or Delta Care (HMO).
- Vision: Family coverage provided through VSP
- Retirement: CalPERS 2& @ 60 plan for Classic Members, 2% @ 62 for new PERS members in accordance with PEPRA.
- Paid Time Off: An all-inclusive paid-time off program.
- ♦ Holidays: Eleven holidays and an additional 20 hours of floating holiday pay per calendar year.
- ◆ Car Allowance: Provided at \$450 per month.
- Relocation assistance and City sponsored home loan mortgage program may be available.
- Other benefits include: Deferred Compensation: The City contributes 2% to a 457 or a 401(a) plan. Management Administrative Leave of 60 hours per year; Employee Assistance Program, Flexible Spending Account.



For additional information regarding the City of Sunnyvale, please visit the City's website at www.sunnyvale.ca.gov.

The Process

If you are interested in pursuing this unique and exceptional career opportunity, please submit (email preferred) a cover letter of interest, resume, salary history and contact information including email addresses for five work-related references (references will not be contacted until mutual interest is established) to:

Bill Avery or Ann Slate Avery Associates 3½ N. Santa Cruz Ave., Suite A Los Gatos, CA 95030 E-mail: jobs@averyassoc.net





If you have any questions regarding this position, please contact Ann Slate at 805.459.5132 or Bill Avery at 408.399.4424.





The City of Sunnyvale



invites your interest for the position of

Assistant City Manager

The Community

Recognized as the "Heart of Silicon Valley," Sunnyvale, with a population of approximately 148,000 is the fifth largest city in the San Francisco Bay Area and the second largest in Santa Clara County. Sunnyvale was incorporated in 1912 and, over the years, has transformed from an agricultural community, to a center for the defense industry, to the current nexus of research, development and manufacturing that created Silicon Valley. Top Silicon Valley companies are located in Sunnyvale such as Yahoo, Advanced Micro Devices, Twitter, LinkedIn, Google, Apple, Bloom Energy, NetApp, and Lockheed Martin



Space Systems. The draw of working in this dynamic community swells the City's daytime workforce to over 230,000.

Sunnyvale is ideally located in the spectacular San Francisco Bay Area. The San Jose, Oakland and San Francisco international airports are easily accessible. The area is home to many museums, theaters, concert halls, and art galleries, as well as numerous professional sports teams. Sunnyvale has also been ranked 5th in the Nation, "American Cities of the Future" by FDI, Financial times Ltd. and one of the Nation's Largest Tech Hubs by Forbes Magazine.

In addition to its ideal location, Sunnyvale is also recognized for its park system and public recreation facilities, including 18 prize-winning parks, two golf courses, fifty-one tennis courts, six public swimming pools and a state of the art Community Center. The Baylands Park provides over seventy acres of developed parkland offering recreation activities, scenic pathways, and picnic areas for families. A wide variety of cultural and artistic events are available within the City, including the annual Art & Wine Festival, the Summer Music Series, Hands on the Arts children's art fair, a weekly farmer's market, and downtown holiday events. Additionally, the historic downtown business district is a vibrant commercial and entertainment hub.

Four school districts serve Sunnyvale, with twenty-six public and private schools. Stanford University, Santa Clara University, San Jose State University, two University of California campuses and several community



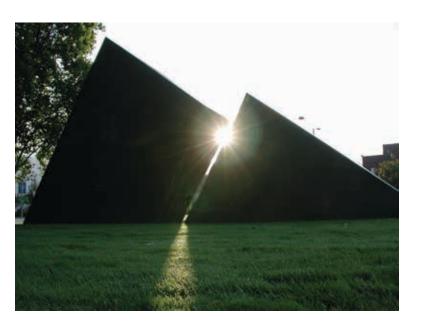
colleges are nearby. Sunnyvale's moderate climate is ideal, with an average temperature of 71° in July and 53° in January. Summers typically bring warm sunny days and delightful cool nights, and winters are mild, with an average rainfall of 15 inches.

City Government

The City of Sunnyvale is a charter city, with a seven-member City Council that is elected at large. The Mayor and Vice Mayor are selected by the Council, with the Mayor serving a two-year term. The Council appoints the City Manager and City Attorney. The Council

and City staff enjoy a positive and mutually respectful relationship.

Sunnyvale provides a full range of services and maintains a workforce of approximately 823 full-time employees and 345 part-time casual/ temporary employees, with six bargaining units. The 2015/16 Budget totals \$356 million. The General Fund Expenditures are \$153 million. The City maintains issuer credit ratings of AAA from Moody's Investors Services and AAA from Standard and Poors. Community surveys consistently indicate that residents and businesses are satisfied with the quality of the services and programs provided by the City.



City departments include: City Manager, City Attorney, Community Development, Finance, Human Resources, Information Technology, Libraries and Community Services, Public Safety (an innovative Police/Fire combination), Environmental Services and Public Works. The City also staffs the NOVA Workforce, which provides regional job-training programs to seven Santa Clara County cities and San Mateo County.

The Position and Ideal Candidate

The Assistant City Manager assists the City Manager in a variety of complex administrative matters; consults with and assists department heads in solving administrative problems or in developing major changes in departmental organization procedures and policies. He or she acts on behalf of the City Manager in her absence. This position is responsible for the operations and the day to day oversight of the Office of the City Manager which includes overseeing public information efforts, community relations, intergovernmental relations and city clerk duties, the Economic Development Division, and the City's print shop. The Sunnyvale City Manager's Office has a staff of 18 employees.

The new Assistant City Manager wil possess a collaborative, inclusive management style. Not a micromanager, but rather a quick study who can get to the heart of an issue and offer meaningful guidance. The successful candidate



will be able to relate to employees at all levels in the organization. He/she will be able to inspire and motivate a competent and productive staff. Political savvy, sensitivity to diversity and a commitment to public service and civic engagement will serve the new Assistant well as he/she interacts with Council members, residents and peers. Technical competence and a clear understanding of municipal operations will also be important. A sense of humor, confidence and strong interpersonal skills will round out the ideal candidate. The position requires six years of progressively responsible experience in municipal administration, preferably at an executive level and a BA/BS in Public Administration or related fields. An MA/MS/MPA is desirable.