

Compensation and Benefits

Ventura offers a highly competitive salary with a comprehensive executive benefit package as outlined below. The starting salary for this position will be based on the successful candidate's qualifications, experience and salary history. The current salary range maximum is \$171,268.

- ◆ Retirement: 2% at 60 for existing CalPERS members with less than a six-month break in service from another CalPERS or CalPERS-reciprocal agency. Employees in this group make a 4.5% member contribution. 2% at 62 for new CalPERS members with employee making a 6.25% member contribution. Additional details on the City's retirement plan will be provided to candidates during the job offer process.
- ◆ Employees do not participate in Social Security retirement so there is no payroll deduction.
- ◆ Health Plans: The City currently contributes \$743 toward the purchase of medical and dental insurance and offers city-paid vision coverage for employees and their dependents.
- ◆ In addition, the City provides employer-paid life insurance and short- and long-term disability insurance as well as an annual physical for members of the executive management team.
- ◆ Leave Time: 160 hours of annual vacation accrual; 10 paid holidays per year plus 18 hours of "optional holiday" time; 120 hours of sick leave for the first year of employment with a maximum of 480 hours and option for payout after 10 years; and up to 80 hours of administrative leave per year.
- ◆ Additional Benefits: Deferred compensation; retirement health savings plan; \$350 monthly car allowance; 9/80 workweek; tuition reimbursement; employee assistance program; and a City Wellness program that includes on-site fitness centers. The fact that City Hall is within walking distance to Ventura's beautiful beach, promenade, pier, botanical trail and the historic downtown is also attractive to employees.



The Process

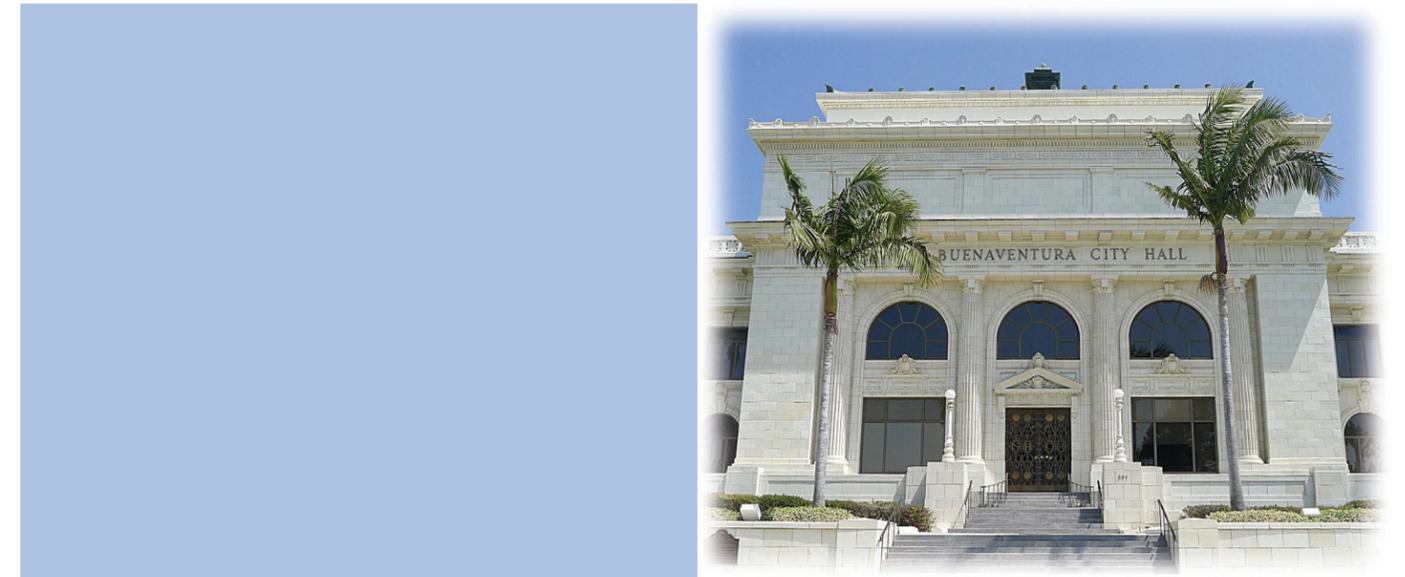
To be considered for this exceptional career opportunity please submit (email preferred) a letter of interest, resume, salary history and five work related references (references will not be contacted until mutual interest is established).

Bill Avery or Paul Kimura
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The final filing date for this position is August 1, 2014. Interviews are expected to take place mid to late August.

If you have any questions regarding this position, please feel free to contact Bill Avery or Paul Kimura at 408.399.4424.



The City of Ventura



*invites your interest
for the position of*

Finance and Technology Director

The Community

The City of Ventura, founded in 1782 and incorporated in 1866, is one of America's most livable communities. Located between Malibu and Santa Barbara on the blue Pacific Ocean, it overlooks the Anacapa and Santa Cruz Islands. For a quality lifestyle set in a beach community surrounded by rivers and hills, Ventura is the place to work, live, and play.

In recent decades Ventura has matured into a seaside community known for its scenic coastline and hillsides, rich culture, revitalized historic downtown, and environmental stewardship. With miles of sun drenched golden beaches, diverse parks and a spectacular small boat harbor, Ventura is a popular recreational paradise and tourist destination where residents and visitors enjoy surfing, sailing, golfing, skateboarding, biking, hiking, scenic and historical tours and more. Downtown Ventura is home to the San Buenaventura Mission, museums, galleries, dining, and shopping as well as the landmark City Hall with its signature statue of Junipero Serra.



City Government

The City provides a full range of services to its 109,000 residents. It operates under the Council/ Manager form of government under a charter adopted by voters in 1934, with an elected seven member City Council. The Mayor is chosen from among the City Council and serves a term of two years. The City's adopted FY 2014/2015 Budget totals \$232 million. The City Council and the City Manager are dedicated to the highest standards of integrity, public service, and innovative approaches to governing.

The City Council has adopted the following key goals for the coming year:

- ◆ Creating and Maintaining Economic Development and Vitality
- ◆ Delivering Core Services
- ◆ A Safe and Clean Ventura
- ◆ Enhancing Public Trust

Ventura is a full service city, comprised of 10 departments: City Attorney, City Manager, Community Development, Parks/Recreation/Community Partnerships, Finance & Technology, Fire, Human Resources, Police, Public Works, and Ventura Water. The City takes great pride in its respectful and collegial work environment.



The Position and Ideal Candidate

The Finance and Technology Director is responsible for ensuring the effective and efficient management of citywide resources. Under administrative direction, this position plans, directs, manages and oversees the operations and activities of the Finance and Technology Department including: Treasury, Budget, Accounting, Payroll, Purchasing, and Information Technology. The Director provides highly responsible and complex professional financial and administrative assistance to the City Manager, City Council, operating departments, and various boards and commissions. As a department head, the Finance and Technology Director is a member of the executive management team, playing a key role in citywide decisions. The Director will also advise the City Manager and executive management team on legislative matters or fiscal policy affecting City operations.

The Director will analyze, address, and report on the City's financial state to City Council, City Manager, Directors, and other interested parties; will be accountable for the annual audit and will direct the City's internal audit program working with other department heads to determine immediate and long-range financial accountability needs. In addition, the Director advises on and negotiates contracts, agreements, and cooperative arrangements with other governmental agencies, financial institutions, and outside private contractors; coordinates and directs the statistical and financial record-keeping of the City; establishes and revises accounting policies and procedures; directs and participates in the preparation of financial reports; serves on the City's labor negotiations team providing input and guidance on the City's finances, working with Human Resources staff on the costs of proposals.

The Director ensures the effective operation of the City's IT systems and infrastructure including the ability to manage and direct the division, guide information systems budgeting and forecasting as well as assessing and defining user needs to determine hardware and software requirements. The ideal candidate will possess exceptional leadership qualities including the ability to collaborate with others, lead by example, make sound decisions, find creative solutions to issues, achieve results, and foster a positive work environment. He/she should be a strong, confident, and approachable manager, good listener, clear communicator, and be able to set the direction and articulate a vision in basic terms. The Director must also be an accomplished negotiator yet be able to build consensus among the team.

A strong customer service focus is also desired.



The position requires a combination of education, training and experience equivalent to a Bachelor's degree in public or business administration, accounting, finance, information technology, or a related field, and five years of increasingly responsible experience managing the governmental financial and information technology operations of a municipal agency, including three years of responsible experience in a supervisory and management role. A Master's degree and/or certification as a Certified Public Accountant (CPA) is highly desirable.